



Immigration Casework Intake Sheet

Member of Congress: _____

Petitioner/Applicant:

Name: _____

Date Of Birth: _____

A-file number (if any): _____

Country of Birth: _____

Beneficiary:

Name: _____

Date of Birth: _____

A-file number (if any): _____

Country of Birth: _____

USCIS Receipt Number/Tracking Number: _____

Date of filing: _____

Place of filing: _____

Form Type:

I-129 I-130 I-140 I-751 I-485 I-526 I-539 I-765 I-824

I-601 I-612 I-90 I-730 I-600A I-600 N-400 N-600 N-565

N-644 G-639 I-290B I-589 I-590 I-131 Other:

Please include a brief description of the issue:

Staff Member: _____

Phone: _____

Privacy Release: (To be completed by the individual who is the subject of the records.)

To remain in compliance with the Privacy Act as well as DHS policy and regulations, U.S. Citizenship and Immigration Services (USCIS) may not disclose any information without written consent from the individual who is the subject of the records. **Family members, friends, an attorney, an authorized representative, or other interested parties cannot authorize the release of your personal information on your behalf.**

I, _____ grant Senator/Representative _____ and his or her staff permission to receive and review any information contained in my USCIS electronic records or paper file.

Signature _____ Date _____